




BEN CLARK TRAINING CENTER
 RIVERSIDE COUNTY SHERIFF'S DEPARTMENT
 16791 DAVIS AVENUE - SUITE A, RIVERSIDE, CA 92518
 (951) 486-2800



COURSE TITLE:	COMMUNITY SERVICE OFFICER								
OVERVIEW:	This is a basic training course for Community Service Officers designed to provide basic skills and knowledge in the following; interview techniques, pepper spray training, weapon familiarization, traffic scene management, radio techniques, testifying in court, report writing, ethics and behavior, defensive tactics, CPR / first- aid, handcuffing and restraining techniques, penal/vehicle and municipal codes.								
PREREQUISITE:	Must be currently employed by a law enforcement or public safety agency.								
ADDITIONAL COURSE INFORMATION:	N/A								
DATE(S):	<table border="1"> <thead> <tr> <th>START:</th> <th>TO</th> <th>END</th> <th>COST:</th> </tr> </thead> <tbody> <tr> <td align="center">10-15-2018</td> <td></td> <td align="center">10-26-2018</td> <td align="center">\$494</td> </tr> </tbody> </table>	START:	TO	END	COST:	10-15-2018		10-26-2018	\$494
START:	TO	END	COST:						
10-15-2018		10-26-2018	\$494						
DAYS:	MONDAY - FRIDAY								
TIMES:	0800-1700 HOURS								
	Click to receive notifications when classes are updated								
LOCATION:	Ben Clark Public Safety Training Center 16791 Davis Avenue Riverside, CA 92518 BCTC Campus Map								
CERTIFICATION:	N/A								
RSD#	2012-009								
COURSE HOURS:	80								
INSTRUCTORS:	All instructors are experienced in their fields and are POST-certified.								
ENROLLMENT:	Register online: www.regionaltrainingprogram.org <ul style="list-style-type: none"> ▪ Create a "Site Login & Registration" (initial set up only), for enrollment access. ▪ After providing the standard registration information and successful submission, a verification email will be sent from the site to the email address provided. ▪ Click on the link provided in the email to activate the RTP user account. ▪ Log into the RTP site with selected username & password. Click on the title of the training event, fill out the course registration form and submit. ▪ If the form has been correctly submitted, registrant will receive an auto response confirmation to their email address. <p>* Registrants have sole responsibility to communicate event information to their agency supervisors/liasons.</p> <p>* Agency/Organization photo ID required at check-in.</p>								



BEN CLARK TRAINING CENTER
 RIVERSIDE COUNTY SHERIFF'S DEPARTMENT
 16791 DAVIS AVENUE - SUITE A, RIVERSIDE, CA 92518
 (951) 486-2800



COST BREAKDOWN & CANCELLATION FEES:	N/A
PAYMENT OPTIONS:	<p><i>We are now requiring payment to be sent at least 2 weeks prior to the start of the class. We accept Check, Money Order or Credit Card.</i></p> <p>Check or Money Order Payable to: Riverside County Sheriff/Ben Clark Training Center Attn: BCTC Course Fees Accounting & Finance  16791 Davis Ave., Riverside, CA 92518 951-486-2786</p> <p>Credit Card by Phone: (Additional fee if paid by credit card.) For details, please contact: Course Fees Accounting Technician (951-486-2786) BCTCCourseFees@riversidesheriff.org</p> <p>We do not bill or invoice for classes.</p>
CANCELLATION:	<p>Log onto www.regionaltrainingprogram.org Registrants may log into the website, using their "Username" and "Password."</p> <ul style="list-style-type: none"> ▪ From the Home Page, click on the event previously registered. ▪ Under "Event Properties," please select "Cancel Registration." <p>* Students must cancel no later than 10 days prior to the class. Cancellations less than 10 days prior to the class will result in loss of tuition.</p>
COORDINATOR:	DEPUTY JEFF CRYDER
EMAIL:	CTCAOT@riversidesheriff.org
CONTACT PHONE:	(951) 486-2797
LODGING:	Reservations for lodging must be arranged by the students or by their agencies. Low cost, dormitory-style lodging is available on site. For information on lodging, please call 951-486-2802.
DRESS CODE WILL BE ENFORCED:	Students must wear department-issued uniform or casual business attire. No shorts, jeans, flip-flops, or T-shirts. See BCTC Dress Code
REQUIRED EQUIPMENT:	Fingerprinting kit or evidence collection kit.